

**Archmere Academy Alumni Council Meeting Minutes
November 8, 2001**

Council Members Present: Marc Albero, Tom Anderson, John Barnum, Ed Gallagher, Jack Haley, Earl Francis, Dick Joyce, Marty Londergan, Pete Mariani, Bob McCann, Al Minutola, Mike Pembroke, Ray Radulski, T.J. Voell

Excused Absences: Kert Anzilotti, Carmen Franceschino, Noelle Lauer, and Sue Padien

Unexcused Absences: none

Others Present: Theresa Carroll '85, Michele D'Angelo '95, Julie Latterner '93, Tom Mallon '85, and Michael Anthony Matassino '92,

Honorary Members Not Present: Mike Dowling, Danielle Kissel, Lynn Mineo and Paul Pomeroy

1. Opening Prayer
 - Father Mullen was not able to attend the meeting, thus no opening prayer was offered.
2. Varsity Shop Update
 - Tom Anderson collected receipts information and will work on reconciling the change in inventory to the physical inventory for the next meeting.
 - Al has to get the special order forms to Sue so she can double check names and shipping addresses prior to sending to the stone vender.
 - Varsity shop will set up a table at Visit with Santa Day on December 15th.
 - Tom Mallon noted that we have to place an order for more sweatshirts. Peter commented that with the surplus (see below) we also might want to stock up on some new products and general inventory.
 - Action items:
 - Al to get Sue the special order slips
 - Order sweatshirts
 - Committee to review inventory needs/wants
 - Tom Anderson to work on change of inventory information
3. Budget Review
 - Cash flow position is \$7,000 over budget for November 1, mostly due to advertising and 1932 Club memberships generating more revenue than forecasted.
 - Financial recap of the Golf Outing - Profit appears to be over \$10,000.
 - Raffle chances did not do as well as last year but all other costs and revenue items were at or better than budgeted figures.
 - Open items:
 - Amount of the printing bill for the Fall Booklet to be allocated to golf
 - Deposits for next year
4. Update from By-Laws Committee
 - Marty said that the committee had held a meeting and decided that we do not have a complete copy of the by-laws. The version(s) on the website appears to just be the changes approved in the 1998 revision and not the complete by-laws.
 - The committee has to locate a complete copy of the by-laws.

- The committee is also working with Bob Beste '68 to make sure we have current and legal by-laws. At some point we have to work with the Board of Directors to finalize the by-laws.
- Action items:
 - The committee will work with Tom Mallon to locate a complete copy of the by-laws.
 - The committee will work with Bob Beste to review changes.

5. Status of Activities

- Auktion
 - Tom Mallon stated that Committees are forming and again asked for volunteers.
- Annual Fund Update
 - To date, \$50,000 has been collected towards this year's goal of \$250,000.
- Recap of Homecoming/Reunions
 - Tom Mallon estimated that 1,500 people attended homecoming festivities and that there were 225 people at the reunions.
 - Open items:
 - The amount of the program book printing costs to be allocated to Homecoming/ Reunions.
- Recap of Sports Banquet/Hall of Fame
 - Financial figures were not complete for the Sports Banquet, but Al gave a verbal report that the profit is estimated to be about \$3,000. Again, the amount of the printing bill for the Fall Booklet to be allocated to the sports banquet has to be determined so that finances can be reconciled.
 - Peter extended thanks to the Francis' and TJ for taking care of the check-in table and to Sue for the varsity shop table, and to everyone else that helped out that night.
 - Mike Hare did a great job.
 - 147 meals were served (which is about a 10% increase from the 134 meals last year). Some people came for cocktails and left and some came after dinner was served, so over 150 people were there in the course of the night.
 - All but 3 classes were represented from 1961 – 1989 with nice turnouts from the classes of '69 (with 9 in attendance), '80 and '64 (with 12).
 - Regarding the student photographer – Maybe we should use a professional for next year.
 - Regarding the program booklet – People took it home and people are downloading it from the website.
 - Open items:
 - The amount of the program booklet printing costs allocated to the Sports Banquet.
- AA Website/Diny Society Website
 - There will be an article about the website in the coming Archmerean.
 - There was an increase of visitors imminently after Homecoming – we may have increased awareness at homecoming.
 - Marc Alberio said that the business cards were widely distributed at homecoming.
 - We need E-mail addresses for 2001 graduates.

- Tom Mallon will have Cathy H send them to Peter.
 - Peter presented an upgrade idea for the online database – the cost would be \$300-350.
 - It was voted and approved to spend the money to upgrade.
 - Marc asked if it was worth keeping the Diny site up and running.
 - Peter replied that the hosting was pre-paid for a year. Next year we will keep the url and have it “point” to a directory on the alumni site. It will save us about \$300 a year in hosting costs.
 - 1932 Club
 - We picked up a few annuals at homecoming.
 - Peter reminded everyone to please note who is purchasing the membership. Sometimes parents are purchasing for current students.
 - We need to work on membership benefits. Marc and Peter are the only people officially on the committee. Peter asked for interested parties to participate in the benefits discussion.
 - The question also came up again as to how to handle the dues from the 1932 charter memberships - \$6,000 to date (and half of this amount has been collected in the past 6 months). Should it be considered current revenue, revenue recognized out over time, or put aside? Peter asked for ideas and suggestions.
 - Mike Pembroke said that without a future liability we should recognize it immediately.
 - The issue remains open for discussion. Marc and Peter to review and make suggestions.
 - Visit with Santa
 - The Development Office will supply the photographer.
 - Dick Joyce is all ready to be Santa.
 - Sue Padien will order the arts and crafts and photo cards.
 - Happy Hour Schedule
 - Al stated that we collected \$300 at the door at the last happy hour, which helped to offset the final bill of \$1,400.
 - Michele D’Angelo said there were about 100 people there in the course of the night.
 - Peter commented that we need to schedule a happy hour in Pennsylvania.
 - Co-ed Volleyball
 - Al stated that attendance is zero.
 - We will discontinue this year.
 - Career Experience Day (Seniors)
 - Tom Mallon stated that everything is all set up; all seniors have been placed.
- 6. Other Business
 - Abbott DeWane’s term as administrator of ICP was extended by 6 months.
 - Jack Haley and Ed Gallagher will replace Peter as chairpersons of the Memorial Mass in March.
- 7. Next Council Meeting Date: December 13th – 6:30 PM (Holiday Celebration)